CITY OF Polokwane
NATURALLY PROGRESSIVE

RESOLUTION OF THE COUNCIL OF POLOKWANE LOCAL MUNICIPALITY

DATE OF RESOLUTION: 26 MARCH 2025

RESOLUTION NO: CR232/03/25

ITEM – 6.11

MPAC OVERSIGHT REPORT ON THE 2023/24 ANNUAL REPORT

RESOLVED THAT:

The 2023/24 Oversight Report on the 2023/24 Annual Report of Polokwane Municipality and its Entity Polokwane Housing Association (PHA) be adopted as recommended by the Municipal Public Accounts Committee (MPAC) that:

(a) The 2023/2024 annual report be approved without reservations.

(b) The 2023/2024 Oversight Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act 56 of 2003.

(c) The Oversight Report be submitted to the Provincial Legislature in accordance with Section 132(2) of the Municipal Finance Management Act 56 of 2003.

(d) Written notices be given to poor performing contractors and service providers as stated within the Annual Performance report, to enable the municipality to reject their Bids for future projects as per Section 38 1 (d) (ii) of the Municipal Supply Chain Management Regulations of 2005 by 30 April 2025. Furthermore, progress report be presented to council by 30 June 2025.

(e) The Municipality and its entity should prior the adoption and publication of the final report (26 March 2025), correct all errors identified within the annual report as detailed within the checklist.

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(f) Polokwane housing Association establish an electronic record management system, which will assist during audit period by 30 June 2025.

(g) Consequence management be instigated against persons in service of the Municipality whose close family members had a business interest in contracts awarded by the Municipality, nonetheless, failed to disclose such interest by 30 June 2025. Furthermore, progress report be presented to Council during its sitting of the 29 July 2025.

(h) Management should generate a work plan to expedite the delayed Softball stadium construction, preventing potential wasteful and irregular spending by 30 April 2025.

CLLR KOBELA WELHEMINA MODIBA
COUNCIL SPEAKER

2025\03\26
DATE

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OVERSIGHT REPORT ON 2023/2024 ANNUAL REPORT

PRESENTED TO COUNCIL

26 MARCH 2025

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FOREWORD BY THE CHAIRPERSON OF MPAC

In accordance with the provisions of Section 79(A) of the Municipal Structures Act, no 117 of 1998, a Municipal Council must establish a committee called Municipal Public Accounts Committee. (a) Municipal Public Accounts committee to review Auditor-Generals reports and comments of the management committee and the audit committee and make recommendations to Council. (b) Initiate and develop the oversight report on annual reports contemplated in section 129 of the Local Government: Municipal Finance Management Act. The Municipal Public Accounts Committee (MPAC) of Polokwane Municipality was established by Council and the focus of MPAC is to assist Council to hold the executive to account, play oversight role on behalf of council and ensure the effective and efficient use of municipal resources.

The Municipal Finance Management Act (MFMA) assigns specific oversight responsibilities to Council with regard to the Annual Report and the preparation of an Oversight Report. Given the process required by Council to effectively undertake its oversight role, the establishment of the Municipal Public Accounts Committee (MPAC) of Council provides the appropriate mechanism through which Council can fulfil its oversight responsibilities. This time MPAC's primary role was to consider the Annual Report, probe and prepare Oversight Report for consideration by Council.

In the light of this responsibility, The Executive Mayor on the 30 January 2025 tabled the 2023/2024 Annual Report of Polokwane Municipality for consideration. Council subsequently referred the 2023/2024 Annual Report to MPAC for probing and Oversight.

MPAC noted improvements in certain performance areas, as reflected in the 2023/24 Annual Report and also noted areas of unsatisfactory performance and underperformance in some areas as reflected in the Oversight Report. As a result, MPAC has raised concerns and made recommendations on a number of issues that require immediate intervention by the Council. MPAC urge that management improve on areas of underperformance on municipal projects.

It is my belief that if Council considers these recommendations and the administration implements them fully, the municipality should move from unqualified Audit opinion to a Clean Audit opinion. The committee appreciate that the municipality has retained the unqualified audit opinion. The committee also noticed a decrease in number of findings raised by AG, however there is a need for improvement in reporting and review of the reported information. The committee is dissatisfied with the entity (Polokwane Housing Association) for regressing to qualified audit opinion, the Entity must address the issues raised by AG and aim at achieving a Clean audit.

Finally, I would like to extend special gratitude to the members of MPAC for their contribution, dedication and hard work in ensuring that this report was compiled and tabled in Council on time. I would also like to thank the administration led by the Municipal Manager for their cooperation with MPAC and MPAC support staff for their administrative support in ensuring that the activities assigned to the committee are fulfilled including the success of this Oversight Report.

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MEMBERS OF MUNICIPAL PUBLIC ACCOUNTS COMMITEE

Cllr Phoshoko MS – Chairperson

Cllr Makhafola MD

Cllr Phukubje D

Cllr Clarke SE

Cllr Kganyago MS

Cllr Ramaphakela MF

Cllr Moshoeu PE

Cllr Sathekge MW

Cllr Thetjeng OM

Cllr Murwa P - Whippery

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Cllr MS PHOSHOKO

Ext. 2529

DIRECTORATE: LEGISLATIVE SUPPORT (OFFICE OF THE SPEAKER)

FILE REF: 26/03/25

REPORT OF THE CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE - OVERSIGHT REPORT ON THE 2023/2024 ANNUAL REPORT

1. INTRODUCTION

The Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) read together with Local Government: Municipal Structures Act 117 0f 1998, assigns specific oversight responsibilities to Council with regard to the Annual Report and the preparation of an Oversight Report. The Municipal Public Accounts Committee was established for ensuring that the executive implements programmes and plans in consistent with policy, legislation and the dictates of the Constitution. The annual report is a key instrument of transparent governance and accountability.

It is a post-financial year document which provides an overview of the process of financial and non-financial performance in respect of the previous financial year, in this instance 2023/2024 financial year. The adoption of an Annual Report and oversight report is a legislated requirement in terms of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA).

Section 129 of the Local Government Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) requires the Council to consider the annual reports of its municipality and of any municipal entity to adopt an "oversight report" containing the Council's comments on each annual report. The Oversight Report is the final major step in the annual reporting process of the municipality.

The oversight report must include a statement whether the Council:

- Has approved the annual report, with or without reservations;
- Has rejected the annual report; or
- Has referred the annual report back for revision of those components that can be revised.

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2. PURPOSE OF THE REPORT

To submit the Oversight Report on the Annual Report for the 2023/2024 financial year in terms of Section 129 of the MFMA. To recommend to Council the consideration of the 2023/2024 Annual Report and to adopt an oversight report containing Council's comments on the Annual Report in terms of Section 129(1) of the Local Government: Municipal Finance Management Act, 2003 (Act no.56 of 2003).

3. BACKGROUND

The 2023/2024 Annual Report was tabled in Council by the Executive Mayor on the 30 January 2025. According to Section 129 of the MFMA, Council has to consider the Annual Report of the Municipality, its entity and by no later than two months from the date on which the annual report was tabled, adopt an oversight report containing the Council's comments on the report. Council has then referred the Annual Report to the Municipal Public Accounts Committee (MPAC) for consideration and probing (**CR/162/01/25**). The MPAC is expected to probe the Annual Report and compile an Oversight Report on the Annual Report on behalf of Council. The Oversight report is the final step in the Annual reporting process.

4. LEGAL FRAMEWORK

4.1. Preparation and adoption of annual reports.

Section 121 (1) of the MFMA requires that every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129 of the MFMA.

- Tabling of this report to Council confirms the compliance of the municipality with sec 121 (1) of the MFMA, the annual report was dealt with within nine months after the end of the financial year.

4.2. The purpose of an annual report

Sec 121 (2) Municipal Finance Management Act, Act 56 of 2003 indicates the purpose of the Annual Report as: —

a) To provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;

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b) To provide a report on performance against the budget of the municipality or municipal entity for that financial year; and

c) To promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

4.3. Tabling of the Annual Report

Section 127 of the MFMA says the Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

- The Municipality complied with Sec 127 of the MFMA, the Executive Mayor tabled the annual report of the municipality and its entity Polokwane Housing Association (PHA) within seven months after the end of the financial year (30 January 2025).

4.4. Submission of the Annual Report

Section 127 (5) (b) of the MFMA requires the Accounting Officer to submit annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.

- The municipality complied with Sec 127 (5)(b) of the MFMA, the annual report was submitted to office of the Auditor-General, Provincial treasury and Provincial department (CoGHSTA) responsible for local government in the province.

4.5. Oversight reports on annual reports

The oversight report is compiled in terms of Section 129 (1) of the Municipal Finance Management Act, No. 56 of 2003 which reads as follows: " The council of a municipality must consider the annual report of the municipality and of any municipality entity under the municipality's sole or shared control and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include statement whether the council:-

(a) Has approved the annual report with or without reservations;

(b) Has rejected the annual report

(c) Has referred the annual report back for revision of those components that can be revised".

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5. ANNUAL REPORT CONSULTATION PROCESS

5.1 Section 127 (2) of the MFMA says "The Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality."

- The 2023/2024 Annual Report was tabled in Council of 30 January 2025 with all the required attachments including the annual performance report, consolidated audited financials, audit reports of the municipality and its entity PHA. **Annexure B**

5.2 Section 127 (5) (a) (i) of the MFMA requires the Accounting Officer to make the annual report public.

- The 2023/2024 Annual Report was made public on the Municipal Website, Municipal clusters, municipal libraries and Municipal Facebook page within five (days) and within seven (7) days in the local newspapers after it was approved by Council on 30 January 2024. **Annexure C**

5.3 Section 127 (5) (a) (ii) of the MFMA requires the Accounting Officer to invite the local community to submit representations in connections with the annual report.

- A notice was published to invite members of the community and other stakeholders to submit written comments/inputs into the Annual Report. In addition, the 2023/2024 Annual Report was also made available at all Municipal Libraries, All Cluster Offices, Municipal Website and Municipal Facebook page. **Annexure C.**
- The municipality (MPAC) did not receive any comments from the members of the public and relevant stakeholders Within the 21 days of opening for comments from members of the public.

5.4 Section 127 (5) (b) of the MFMA requires the Accounting Officer to submit annual report to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.

- Copies of the 2023/2024 Annual Report were submitted in terms of Section 127(5) (b) to the following stakeholders, Provincial Treasury, National Treasury, Provincial COGHSTA and Auditor General. **Annexure D.**

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5.5 The Municipal Public Accounts Committee held a meeting to adopt the Action Plan for probing the 2023/2024 annual report. **Annexure E.**

- Meetings were held as per adopted action plan and other meetings were also convened due to volume of documents to be considered.

5.6 The committee conducted a project site inspection / visits on the 11 March 2025, 12 March 2025 and 13 March 2025. The projects visited are Construction of Outfall Sewer Pipeline and Bridge for the New Polokwane Wastewater Treatment Works-Contract 1A, Construction of New Softball Stadium in Polokwane, Construction of Signalised Intersection at Nelson Mandela Drive, Bookelo Street and Ditlou Crossing, Oliphantspoort RWS Phase 2, New Pietersburg 11 KV Switching Station and Paving of Internal Street from Hostel to Oliver Tambo Road in Seshego Zone 6.

5.7 MPAC Public Participation

MPAC held a public Participation meeting on the 25th February 2025, in terms of Section 21 (a) of the Municipal Systems Act No. 32 of 2000.

- Members of the Public and municipal stakeholders were invited in terms of Section 21 (a) of the Municipal Systems Act No. 32 of 2000, the Acting Executive Mayor for the session Cllr Tshepo Nkwe presented the annual report and members of the public posed questions to the Acting Executive Mayor to respond.
- The committee further distributed the summary of the 2023/2024 Annual report to all municipal clusters, published a notice in local newspaper, municipal Facebook page and municipal website. **Annexure F.**

5.8 MPAC held a public hearing on the 07th March 2025 at the New Council Chamber. The Executive Mayor with Members of the Mayoral Committee supported by Management led by the Municipal Manager was responding to clarity seeking questions posed by MPAC members. Members of the public, media and stakeholders were invited to the hearing in terms of Section 20, Chapter 4 of the Local Government: Municipal Systems Act. 32 of 2000 and Section 130 of the Municipal Finance Management Act, No. 56 Of 2003. **Annexure G**

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6. **MPAC Findings**

6.1. The annual report of the municipality was prepared in all material aspects in terms of Circular 63, nonetheless, the areas of concern were addressed through the annual report checklist wherein management has responded.

6.2. The Municipality did not perform well in terms of service delivery, projects which were planned to be completed in 2023/2024 financial year were not completed within the planned timeframe as per SDBIP targets (recurring).

6.3. Persons in service of the municipality whose close family members had a private or business interest in contracts awarded by the municipality failed to disclose such interest, in contravention of the code of conduct for staff members issued in terms of the Municipal Systems Act 32 of 2000 (recurring).

6.4. Material financial loss amounting to R16 680 257 for payment of buses not received, which resulted in non-compliance with section 116 2(a) of the MFMA.

6.5. Material misstatement on development priority: basic service delivery within the annual performance report were not corrected by submission of evidence to the Auditor General.

6.6. Municipal projects not completed within the approved timeframe as outlined in the SLA's, due to poor performing contractors and consultants.

6.7. The committee has perceived that the Annual financial statement (AFS) for Polokwane Municipality were not prepared in all material aspects, however, after consultation with the AG they were corrected.

6.8. Polokwane Wastewater treatment works situated in Ladana was assessed as critical because of ineffective wastewater treatment, line transfers and effluent quality disposal standards and inadequate human resources.

6.9. The Annual Financial Statements (AFS) for Polokwane Housing Association (PHA) were not submitted to the Auditor General for auditing within two months after the end of the financial year, as required by section 126(2)(b) of the MFMA.

6.10. Annual report of the Entity (PHA) was not properly reviewed, errors were identified during probing.

6.11. Polokwane Housing Association (PHA) regressed from unqualified to qualified opinion due to insufficient evidence to support receivables from exchange transactions submitted to the Auditor General.

6.12. R5 479 782 was impaired as a result of the entity's inability to recover the debts as disclosed in note 17 of the annual financial statements.

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6.13. Polokwane Housing Association (PHA) does not have proper records management, which lead to non-submission of archives to the Auditor General.

6.14. The following findings from the Annual Performance Report were deliberated during Public Hearing and the Executive Mayor committed that the findings will be addressed through management:

- Poor performing contractors which led to late completion of projects.
- Consultants delayments in submission of technical reports and designs.

7. Conclusion

The findings raised by the committee were acknowledged to be relevant and the Executive Mayor committed to address them with Management, it is of interest of the MPAC committee that management must address all the findings to ensure that they don't occur in future. The committee appreciates the audit opinion of the municipality, however, dissatisfied by the entity's (PHA) regression from unqualified to qualified opinion, nonetheless, the entity should improve its system and address the areas of qualification in order to advance to a Clean Audit.

8. MPAC Recommendations to Council

That MPAC, having fully considered the 2023/24 Annual Report of Polokwane Municipality and its Entity Polokwane Housing Association (PHA), recommends that Council adopts the 2023/24 Oversight Report.

1. That the 2023/2024 annual report be approved without reservations.
2. That the 2023/2024 Oversight Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act 56 of 2003.
3. That the Oversight Report be submitted to the Provincial Legislature in accordance with Section 132(2) of the Municipal Finance Management Act 56 of 2003.
4. That written notices be given to poor performing contractors and service providers as stated within the Annual Performance report, to enable the municipality to reject their Bids for future projects as per Section 38 1 (d) (ii) of the Municipal Supply Chain Management Regulations of 2005.
5. That the municipality and its entity should prior the adoption and publication of the final report (26 March 2025), correct all errors identified within the annual report as detailed within the checklist.
6. That Polokwane housing Association establish an electronic record management system, which will assist during audit period by 30 June 2025.

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7. That consequence management be instigated against persons in service of the municipality whose close family members had a business interest in contracts awarded by the municipality, nonetheless, failed to disclose such interest as at 30 June 2025.
8. That management generate a work plan to expedite the delayed Softball stadium construction, preventing potential wasteful and irregular spending by 30 April 2025.

Cllr: MS Phoshoko
MPAC Chairperson

20/03/2025
Date

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ANNEXURE A

ANNUAL REPORT CHECKLIST

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
1.	Was the annual report submitted to the Auditor-General, together with the annual financial statements by the 31 August?	Yes		The municipality's entity failed to submit the AFS as per the legislated time.	The observation from MPAC is noted, PHA remedied the situation by submitting the AFS. Going forward the entity has developed AFS Process Plan to ensure AFS submission on time. Further to do 9 months AFS.
CHAPTER 1					
2.	Does Chapter 1 of the Annual Report include: - The Executive Mayor's Foreword? - The Municipal Manager's foreword? - Municipal overview?	Yes		Non-compliance The Mayor's didn't focus on the vision of the municipality. The Mayor's foreword doesn't reflect issues of policy development. The Mayor to outline the new development The Municipal Manager didn't focus on the current achievement.	The Executive Mayor's Foreword and the Municipal Manager's Overview reflects a high level summary of the activities and programmes that happened in the year under review. It is not possible to cover everything. Emphasis is made to the most important service delivery issues.
CHAPTER 2					

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
3.	Does chapter 2 of the annual report include the Governance Structures, both Political and Administrative?	Yes		The structure is there but in terms of the legislation should provide photos and also talk about the councillors (how many they are, females & males, who are the ward councillors and those appointed on proportional basis	The observation from MPAC is noted and the breakdown of councillors in terms of agenda and their council representation status will be effect on the final report to be presented in council with the Oversight Report. Furthermore, pictures will be added in the final report.
4.	Does Chapter 2 of the annual report include details of the intergovernmental relations?	Yes		N/A	
5.	Does Chapter 2 on Governance in the annual report include details on all public accountability and public participation meetings and the IDP participation & alignment?	Yes		N/A	
6.	Does chapter 2 on governance in the annual report address risk management issues?	Yes		N/A	

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
7.	Does Chapter 2 on the annual report address anti-corruption and fraud?	Yes		N/A	
8.	Does Chapter 2 on Governance in the annual report address supply chain management issues?	Yes		N/A	
9.	Does Chapter 2 on Governance in the annual report address by-laws?	Yes		N/A	
10.	Does Chapter 2 on Governance in the annual report address the website(s) where information is available?	Yes		N/A	
11.	Does chapter 2 on Governance in the annual report share information on public satisfaction on municipal services?	Yes		N/A	
12.	Does Chapter 2 in the annual report address the municipal oversight committees?	Yes		N/A	
CHAPTER 3					
13.	Does Chapter 3 in the annual report demonstrate what service delivery has been achieved and what is outstanding?	Yes		N/A	

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
14.	In Chapter 3 of the annual report, are the service delivery issues structured, captured and reflected under each priority as contained in the IDP to allow for easy comparisons on achievements against budget and SDBIP?	Yes		N/A	
CHAPTER 4					
15.	Does Chapter 4 of the annual report provide information pertaining to the implementation of an effective performance management system, organisational development and performance of the municipality?	Yes		N/A	
16.	Does chapter 4 of the annual report provide information on planning, service delivery, organisation, job evaluation, remuneration, benefits, personnel expenditure, affirmative action, recruitment, promotions, terminations of services, performance management, skills development, injury on duty, labour relations, leave and discharge due to ill-health?	Yes		N/A	POLOKWANE MUNICIPALITY OFFICE OF THE SPEAKER 2025 -03- 26 PO BOX 111, POLOKWANE 0700 POLOKWANE MUNICIPALITY

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
17.	Does chapter 4 of the annual report provide information to identify skills gaps and plans for development of such skills?	Yes		N/A	
CHAPTER 5					
18.	Has chapter 5 of the annual report on financial performance include information divided into the following framework: - Statement of financial performance. - Spending against capital budget. - Cash flow management and investment. - Other financial matters.	Yes		**Component A** **Overview page 204** The municipality should indicate in detail the medium- and long-term plans achieving financial viability. Repairs and Maintenance page **210** Does the municipality have a maintenance and repairs plan? If yes, what are the reasons of not being able to at least spend 8% on O and M in line with treasury norm?	

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
				- **Page 220** Employee financial Service How many posts are funded and unfunded? What is the plan to fill the funded to fill funded post?	
CHAPTER 6					
19.	Does Chapter 6 of the annual report include the Auditor-Generals Report as submitted by the Auditor-General?	Yes		N/A	
20.	Does Chapter 6 of the annual report include details on issues raised during previous financial year by the Auditor-General?	Yes		N/A	
21.	Does Chapter 6 of the annual report include remedial action taken to address issues raised during the previous financial year by the Auditor-General and representative measures?		No	**Page 231** What are the reasons for the municipality not to finalise the audit action plan, for the plan to be included in the annual report as legislated?	The Action Plan has been finalised and approved by council. The Action Plan is included as an annexure to the Annual Report.

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY					
No	**Question**	**Yes**	**No**	**MPAC Comments**	**Management Comments**
APPENDICES					
22.	Is an **Appendix A** on Councillors, Committee allocation and council attendance included?	Yes		N/A	
23.	Is an **Appendix B** on committee and committee purpose included, listing all committees of the Council, the purpose of each committee and the names of councillors serving on them and the attendance of each councillor?	Yes		N/A	
24.	Is **appendix C** include an organogram of the administrative structure?	Yes		**Page 254** Is the Executive Mayor part of the administrative structure? The organisational structure must be a three-tier structure not two are included in the report	The Executive Mayor is not part of the Administrative Structure, however, is the head of the Executive. The structure reflects the linkage between the Executive and Administrative component.
25.	Is an **Appendix D** included on what constitutes a municipal functions and the	Yes		Does the municipality have animal pound stations? Why is the	

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
	functions applicable to the municipality's entities?			municipality does not have abattoir function?	
26.	Is an **Appendix E** on ward reporting included with information on the functions of ward committees, the sector of community representation, reports submitted by each of these committees' challenges experienced and measures taken to address them?	Yes		N/A	
27.	Is an **Appendix F** on ward information included outlining the name/number of the ward, listing the seven largest projects in each ward with start & end dates, their total value, progress and information on the top four delivery priorities per ward?		No	N/A	
28.	Is an **Appendix G** included on recommendations of the audit committee, those adopted, those that were not adopted and the meetings held?	Yes		N/A	

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The format of the Annual Report 2023/24 is based on the annual report template issued by National Treasury in MFMA circular 63 of 2012

2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
29.	Is **Appendix H** included information related to the largest projects, agreements and contracts and any public, private partnerships?	Yes		N/A	
30.	Is an **Appendix I** include service provider performance schedule from the top four priority indicators in the IDP?	Yes		N/A	
31.	Is an **Appendix J** included with Councillors and senior manager's disclosures of financial interests?	Yes		N/A	
32.	Is an **Appendix K** included on revenue collection by votes and by source based on prior year ad current year actual collections?	Yes		Attached as part of the AFS	
33.	Is an **Appendix L** included on Conditional Grants received (excluding MIG) received during the year indicating adjustments budget and the actual, showing percentage variances and any major conditions applied by donors on each grant?	Yes		N/A	

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
34.	Is an **Appendix M** included on capital expenditure: - On new assets programme. - On upgrade/renewal programmes showing the actual of the prior year, the adjusted budget and actual expenditure in the current year?	Yes		Attached as part of the AFS	
35.	Is an Appendix N on all capital projects in the current financial year, indicating the adjusted budget, actual in the current year and the variance?	Yes		N/A	
36.	Is an Appendix O included on all capital projects per ward in the current financial year and if the work was completed or no?	Yes		Capital works plan is attached on the Annual Performance Report.	
37.	Is an Appendix P include on service connection backlogs at schools and clinics with their names and location?		No	Annexure P reported on Capital Projects, why is it reported on Annexure R?	The oversight is noted and corrected in the report.
38.	Is an Appendix Q included with all service backlogs experienced by the community		No	N/A	

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2023/2024 ANNUAL REPORT CHECKLIST – MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – POLOKWANE MUNICIPALITY

No	Question	Yes	No	MPAC Comments	Management Comments
	where another sphere of government is responsible for providing services?				
39.	Is an Appendix R included listing all organisations or person in receipt of loans and grants; from the municipality stating the nature of the projects funded, conditions attached and rand value?		No	The information reported here was supposed to have been reported under annexure P.	The oversight is noted and corrected in the report.
40.	Is an Appendix S included listing all monthly MFMA S71 budget statements not submitted in time?	Yes		N/A	
41.	Is an Appendix T included for powers and functions not covered in the annual report?	Yes		N/A	
42.	Have all components of the audited financial statements as signed by the Auditor-General been included in the annual report in volume 2?	Yes		AFS are attached as annexure	

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ANNEXURE B

COUNCIL RESOLUTION
ANNUAL REPORT

POLOKWANE MUNICIPALITY
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CITY OF Polokwane
NATURALLY PROGRESSIVE

RESOLUTION OF THE COUNCIL OF POLOKWANE LOCAL MUNICIPALITY

DATE OF RESOLUTION: 30 JANUARY 2025

RESOLUTION NO: CR162/01/25

ITEM – 8.2.1

TABLING OF THE 2023/24 ANNUAL REPORT

RESOLVED THAT:

(a) The 2023/24 Annual Report of Polokwane Municipality and Polokwane Housing Association for the year ended 30th June 2024 be noted.

(b) The 2023/24 Annual Report be made public and members of the public be invited to make written submissions and comments on the 2023/24 Annual Report.

(c) A period of 21 working days be allowed for the members of the public to make their written submissions from the date on which the public notice is issued.

(d) The 2023/24 Annual Report be referred to MPAC for probing.

(e) MPAC presents an Oversight Report on the 2023/24 Annual Report to Council no later than two (2) months from the date on which the 2023/24 Annual Report was tabled in Council.

2025/01/30
DATE

CLLR KOBELA WELHEMINA MODIBA
COUNCIL SPEAKER

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ANNEXURE C

PUBLISH ANNUAL REPORT

POLOKWANE MUNICIPALITY
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2025 -03- 26
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MPAC DELIVERY BOOK

Date	Name of Document	Delivered by	Received by (SBU)	Signature
03/02/2025	2023/24 Tabled Annual Report of Polokwane Municipality and its Entity	Matlaba	COGHSTA Ntlhonyama Sk.	
03/02/2025	2023/24 Tabled Annual Report of Polokwane Municipality and its Entity	Matlaba	Provincial Treasury Madumka N Ve	
03/02/2025	2023/24 Tabled Annual Report of Polokwane Municipality and its Entity	Matlaba	Office of Auditor General. Veronica	

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ANNEXURE D

SUBMISSION ANNUAL REPORT

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DAAR IS 3 VORMS VAN AANRANDING

Verskillende vorme van aanranding en verweer

Maretha Swanepoel

Aanranding is 'n ernstige misdaad wat nie net fisieke skade veroorsaak nie, maar ook diep emosionele en sielkundige gevolge vir slagoffers kan hê.

Polokwane Observer het Andries Rheeder van Rheeder Prokureurs genader oor die verskillende vorme van aanranding, en die verskillende verweer.

1. Gewone aanranding:
"Hier die soort aanranding is wanneer een persoon 'n ander persoon stamp, klap of met die vuis slaan.

"Dit is jou gewone vuisgeveg of 'n klap by die kroeg. Daar is egter ook gevalle waar die blote fisiese aanraking van 'n persoon kan lei tot aanranding. Daar is egter die de minimis-reël wat die howe toepas, wat bepaal dat sekere vorms van fisiese aanraking van so geringe aard is, dat alhoewel dit streng tegnies aanranding is, die persoon onskuldig bevind kan word."

2. Aanranding met die opset om ernstig te beseer.
"Dit is wanneer iemand so ernstig aangerand word dat hulle ernstige beserings opdoen of wanneer 'n voorwerp as wapen gebruik word om die persoon aan te rand. Die aanranding sou tot ernstige beserings lei.

Die algemene reël is dat 'n persoon wat hiervan aangekla word, van die misdryf aangekla sal word as daar 'n ernstige wond toegedien is en die persoon met 'n wapen aangerand is.

Dit is egter nie in alle gevalle van toepassing nie. Waar 'n persoon deur 'n groep mense aangerand is en die persoon, geskop en geslaan is, kan die groep aangekla word van die misdaad.

Die maatstaf is of die persoon of persone die bedoeling gehad het om die klaer ernstig te beseer."

3. Aanranding deur dreigement:
"Hierdie klag is die minste ernstig van die drie misdrywe.

"Tydens hierdie vorm van aanranding word die slagoffer gedreig met geweld, soos wanneer iemand sê ek gaan jou slaan. Dit behels nie fisiese kontak nie en slegs die blote dreigement van geweld is voldoende vir die lê van 'n kriminele klag. Die dreigement moet nie vaag en onbepaald wees nie. 'n Voorwaardelike dreigement waar jy 'n ander persoon dreig met die voorwaarde dat jy dit doen om jouself te verdedig stel ook nie die misdryf daar nie. Laastens moet die persoon wat die dreigement maak, in 'n posisie wees om die dreigement uit te voer. 'n Voorbeeld hiervan sal wees as die persoon wat die dreigement uiter, nie die liggaamsbou en krag het om die dreigement uit te voer nie."

REDES WAT NIE AS VERWEER AANVAAR WORD NIE, SLUIT IN:

1. Uitlokking. "In die volksmond en kultuur word uitlokking nog altyd as verweer geag. Dit is wanneer 'n persoon jou vloek, skel en of sleg sê en jy dan die persoon aanrand. Hierdie is nie 'n verweer nie, behalwe in uitsonderlike gevalle. Geweld as verdediging is 'n laaste uitweg en blote uitlokking waar jy, jou ma of meisie beledig word, is nie voldoende rede om die persoon aan te rand nie."

2. Dronkenskap. "'n Persoon wat onder die invloed is en 'n ander persoon aanrand, kan die feit dat hy dronk was nie as 'n verweer gebruik nie.
Dit sal slegs 'n verweer wees in uitsonderlike omstandighede."

3. Noodsaaklikheid. "Hierdie is wanneer mense na selfverdediging verwys. Om dit as verweer te gebruik, moet die selfverdediging aan sekere kriteria voldoen. Jy moet jouself verdedig teen die persoon wat jou aanval en kan jy nie die aanvaller se vriend bydam vir net ingeval nie. Geweld in selfverdediging moet 'n laaste opsie wees. Dit beteken nie dat die persoon wat aangeval word moet vlug nie, maar dat hy slegs kan oorgaan tot geweld as daar geen ander opsie is om die konfrontasie te vermy nie. Sy optrede moet van so 'n aard wees dat hy die aanval afweer en sou sy aanvaller vlug of op die grond lê, en die gevaar verby is, kan die slagoffer nie die aanvaller verder aanrand nie."

PUBLIC NOTICE

Date issued: 06/02/2025

NOTICE OF PUBLICATION OF THE 2023/2024 TABLED ANNUAL REPORT AND INVITATION OF COMMUNITY MEMBERS TO PROBE AND MAKE WRITTEN SUBMISSIONS.

Polokwane Municipal Council tabled the 2023/2024 Annual Report during its Council sitting held on the 30th January 2025 in line with the provisions of Section 21 of the Municipal Systems Act 32 of 2000 and Section 127 of the Municipal Finance Management Act 56 of 2003.

The tabled Annual Report is available for download on Polokwane Municipality website: www.polokwane.gov.za

Polokwane Municipality's Public Accounts Committee (MPAC) will probe 2023/2024 Annual Report on behalf of Council and present an Oversight Report on the Annual Report within a period of two (2) months to Council as per the provisions of Section 129 of the Municipal Finance Management Act 56 of 2003.

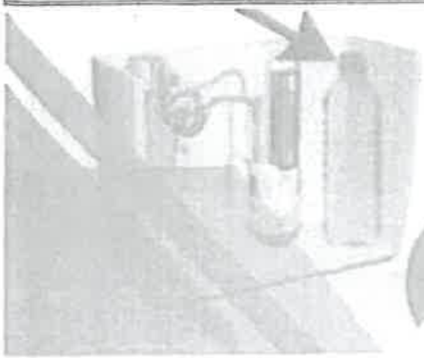
Members of the public are invited to probe and make comments on the content of the Annual Report and forward comments to the: Chairperson of MPAC, Polokwane Municipality, P.O. Box 111, Polokwane, 0700. Members of the public are encouraged to make electronic submissions to vhelim@polokwane.gov.za and mathabap@polokwane.gov.za

The closing date for the submission of comments or representations on the Annual Report is Thursday the 20th February 2025 (21 calendar days from the date of publication of this notice). Enquiries: V Mthombeni at 015 290 2164 / 081 389 5659 or vhelim@polokwane.gov.za, M Pheeha 015 290 2529 / 067 128 2137 or mathabap@polokwane.gov.za

Municipal Manager
THUSO NEMUGUMONI

#SaveWater

USE A FILLED PLASTIC BOTTLE TO SAVE WATER WHEN FLUSHING THE TOILET



Useful links: www.dwa.gov.za

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ANNEXURE E

MPAC ACTION PLAN

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Municipal Public Accounts Committee (MPAC)

Action Plan on the 2023-2024 Draft Annual Report

No	Date	Item/Activity	Action	Responsible Person
1.	**31 January 2025**	Public Notice: Annual Report	• Public notice to be placed on the municipal website and Facebook to invite the public to make comment on the contents of the annual report.	• Support Staff
2.	**03 – 06 February 2025**	MPAC Strategic Working Session on the Draft Annual Report, **2024/25 2nd** Quarter Institutional and Mid-Year Budget & Performance Assessment Reports for Polokwane & PHA. **Stakeholders** • Auditor General to be invited to present audit report • COGHSTA • Internal Audit • Risk Management • SALGA • Provincial Treasury • Legal Services	• The committee to scrutinize the draft annual and audit report **2023/24** financial year and the **2024/25** 2nd quarter institutional & mid-year budget and performance assessment reports. • Draft questions on both annual report & institutional performance reports and to be submitted to management for response.	• Committee

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3.	**05 February 2025**	MPAC submits written questions on the 2024/25 2nd quarter and mid-year budget to the Accounting Officer.	• Consolidate MPAC questions	• Support Staff
4.	**06 February 2025**	• Public notice: 2024/2025 Annual Report	• Public notice to be placed in local newspapers to invite the public to make comment on the contents of the annual report.	• Support Staff
5.	**12 to 14 February 2025**	**Projects visit** • 11 February 2025 • 12 February 2025 • 13 February 2025	• The committee to visit projects as reported within the annual report.	• Committee
6.	**14 February 2025**	Accounting Officer submits written responses to the MPAC	• MPAC office to receive management responses.	• Accounting Officer
7.	**14 February 2025**	Public Notice: Public Participation & Hearing	• Public notice to be placed in local newspapers • Invitations to different stakeholders sent out to attend to attend public participation & hearing.	• Support Staff
8.	**18 February 2025**	MPAC meeting to consider written responses from the Accounting Officer MPAC members caucus (preparation for public participation and the presentation for the public participation).	• The committee to consider management responses on the 2024/25 2nd quarter & mid-year budget.	• Committee
9.	**25 February 2025**	• MPAC Public Participation	• The Executive Mayor presented the 2023/24 annual report & the public make inputs and comments.	• Executive Mayor

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10.	**06 March 2025**	MPAC meeting to consider written responses on the 2023/24 Annual Report from the Accounting Officer.	• MPAC members caucus: Preparation for MPAC public hearing.	• Committee
11.	**07 March 2025**	MPAC Public Hearing	• Verbal interviews/ question with management • Interviews/Verbal questions to the Accounting Officer and the Senior Management team on the Draft Annual Report.	• Committee • Management
12.	**19 March 2025**	MPAC meeting to consider the draft oversight report	• Consideration of the draft oversight report • Members comments to be in the report • Recommendations of the committee	• Committee
13.	**20 March 2025**	MPAC meeting to consider the final oversight report.	• MPAC to adopt the final report to be tabled in Council	• Committee
14.	**24 March 2025**	Submit oversight report to Secretariat for council packaging	• Oversight report to council	• MPAC Support staff
15.	**27 March 2025**	Oversight report to be tabled to council	• MPAC Chairperson to presents the Oversight report to Council	• Chairperson
16.	**28 March 2025**	Oversight report submitted/delivered to Provincial Legislature as legislated	• Submission of oversight report	• Support Staff
17.	**31 March to 08 April 2025**	Oversight report submitted AG, COGHSTA, Provincial Treasury and National Treasury.	• Submission of oversight report	• Support Staff

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ANNEXURE F

NOTICE PUBLIC PARTICIPATION

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KORAAL-INWONERS GENIET SPELETJIESAAND

Inwoners van Koraal Aftreeoord het Vrydagaand 'n heerlike Valentynspeletjiesaand saam met hulle kinders en kleinkinders geniet. Die gewilde 'Musical Chairs' het 'n paar nuwe reëls bygekry en ballonne is met moeite gebars. Ping Pong was ook 'n groot treffer en so ook al die ander balspeletjies. Inwoners en hulle gaste het tot laataand nog gelag en saam pret gehad.

Koraal inwoners geniet Valentynsdag saam met hulle kinders en kleinkinders.

Audio Bibles to cater for the visually impaired

Miranda Chauke

Bible League International, a non-profit organisation dedicated to supplying Bibles worldwide through various programmes, has launched audio Bibles to cater to the needs of the blind and those who cannot read. This innovative project aims to promote inclusivity and provide equal access to the Word of God.

The portable and user-friendly audio Bible features a solar panel and can be charged via a socket, making it convenient for users.

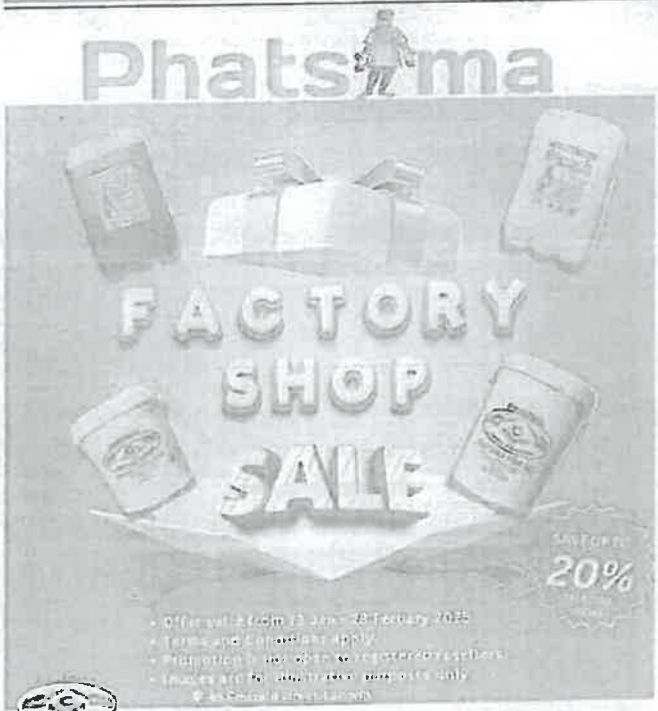
This initiative is particularly significant for individuals with visual impairments, who often rely on church services to hear the scriptures.

Timothy Ramoshaba, the provincial ministry coordinator, said it is essential to provide the visually impaired with access to the Word of God.

"Our audio Bibles are designed to reach those who are blind, cannot read, or are elderly.

"The audio Bibles are translated into indigenous languages and feature easy navigation through books and chapters. It is easy to use and anybody can operate it," he said.

To learn more about this programme or to obtain an audio Bible, you can contact the Bible League International Office in Polokwane at 82 Hans van Rensburg or contact Ramoshaba on 064 700 0456.



www.pcs-phatsima.co.za - Tel : 015 293 0902 | WhatsApp : 072 949 1609

PUBLIC NOTICE

Date issued: 20 February 2025

NOTICE TO INVITE MEMBERS OF THE PUBLIC TO ATTEND A PUBLIC CONSULTATION MEETING ON THE 2023-24 ANNUAL REPORT

Notice is hereby given in terms of Section 21 (a) of the Municipal Systems Act No. 32 of 2000 that Municipal Public Accounts Committee (MPAC) of Polokwane Municipality hereby invites members of the public to attend the Public Consultation meeting on the tabled 2023/2024 Annual Report to be held as follows:

Date : 25 February 2025
Venue : Executive Lounge (1st Floor); New Peter Mokaba Stadium
Time : 10H00

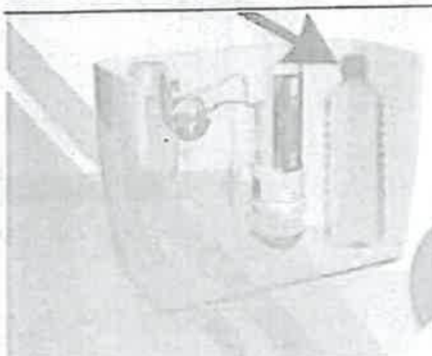
For more information, please contact Mathaba Pheeha 015 290 2529 or 067 128 2137

Municipal Manager
Ms. THUSO NEMUGUMONI

#SaveWater

Polokwane

USE A FILLED PLASTIC BOTTLE TO SAVE WATER WHEN FLUSHING THE TOILET



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ANNEXURE G

NOTICE PUBLIC HEARING

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Muslim community to celebrate Ramadan

Barry Viljoen

Muslims over the globe will soon celebrate Ramadan for one month and the event, which will start over the weekend in South Africa (Sehri), depending on the stand of the moon, is a major celebration. Ramadan is observed during the ninth month of the Muslim calendar and it will commence and end with the appearance of the crescent moon.

In Polokwane, Muslims will fast every day from just after 05:00 until around 17:30 and men go to the mosque where a different chapter of the Holy Quran is recited by the Moulana (spiritual leader) every evening.

The Moulana recites the entire Quran in Arabic without any notes and translations into English and even an Afrikaans translation is available to allow all to follow.

The Night of Power is commemorated on one of the last 10 nights of Ramadan, usually the 27th night.

Muslim tradition dictates that God revealed Islam's holy book, the Quran to the Prophet Muhammad during this night as a guidance for the people.

Member of the Muslim community of the city, Solly Hassen, will observe Ramadan with his family and explains that during Ramadan Muslims are at peace with the world and with themselves.

"It is a time for devotion and it allows us to do introspection and to make yourself a better human being," Hassen says.

No weddings, engagements or other parties are held during Ramadan and it is advisable to be at home, to let your body rest and experience a physical and mental cleansing process, says Hassen and adds that Ramadan is a time for Muslims to practice self-restraint, in keeping with sawm, ('to refrain' in Arabic), and fasting is one of the five basic tenets of the Muslim religion.

Although sawm is most commonly understood as the obligation to fast during Ramadan, it is more broadly interpreted as the obligation to refrain between dawn and dusk from food, drink, sexual activity and all forms of immoral behaviour, including impure or unkind thoughts. False words or bad deeds or intentions are as destructive of a fast as is eating or drinking.

According to Hassen, Muslims just eat what they have after the break of the fast every day.

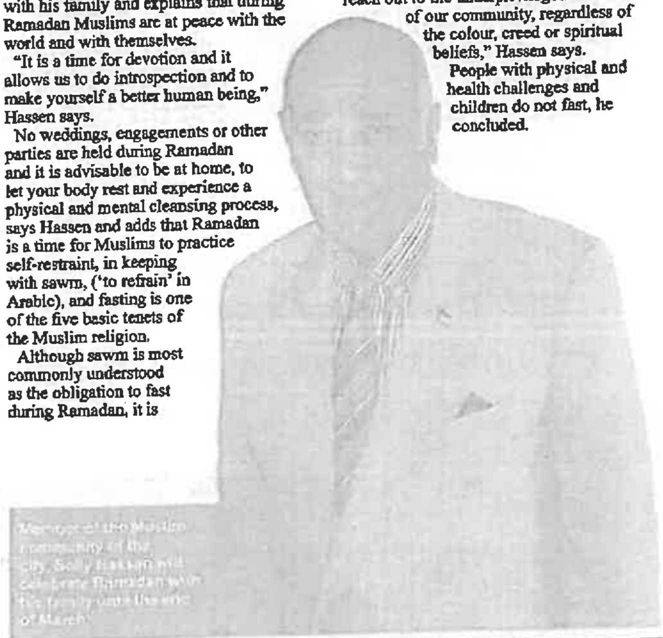
"We believe in moderation and do not take anything to eat or drink in excess," Hassen says and explains that Muslims pray at sunset and thereafter gather in their homes or mosques to break their fast with a meal called iftar that usually begins with dates or apricots and water or sweetened milk.

When celebrating Eid ul Fitr at the end of the fast, male Muslims will go to the local mosques or the cricket stadium in the city for early morning prayers and thereafter visit the cemetery to pay respects to the deceased and also visit elderly people.

"Then we go home where family and friends gather for the celebration. All are welcome and we dress in our best and enjoy specially prepared delicatessen, but still in moderation.

"Children receive small gifts and we reach out to the underprivileged members of our community, regardless of the colour, creed or spiritual beliefs," Hassen says.

People with physical and health challenges and children do not fast, he concluded.



Member of the Muslim community of the city, Solly Hassen will celebrate Ramadan with his family until the end of March.

Polokwane

PUBLIC NOTICE

Date Issued: 27 February 2025

MEMBERS OF THE PUBLIC AND STAKEHOLDERS ARE INVITED TO ATTEND A PUBLIC HEARING ON THE 2023/2024 DRAFT ANNUAL REPORT.

Notice is hereby given in terms of Section 20, Chapter 4 of the Local Government: Municipal Systems Act. 32 of 2000 and Section 130 of the Municipal Finance Management Act, No. 56 of 2003 that the Municipal Public Accounts Committee (MPAC) of Polokwane Municipality hereby invites members of the public and stakeholders to attend the Public Hearing on the tabled 2023/2024 Draft Annual Report to be held as follows:

Date : 07 March 2025
Venue : New Council Chamber
: Polokwane City
: Corner Bodenstein and Church Streets
Time : 10H00

For more information, please contact Ms Mathaba Phasha on 015 290 2529 or 067 128 2137

MUNICIPAL MANAGER
MS THUSO NEMUGUMONI

www.polokwane.gov

"The ultimate in innovation and ..."

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Deogratia Malema and her partner Neo Masemola at the South African Achievers and National Championships.

Dance duo live their passion

Boikhutso Mangwane

At just 16 years old, Deogratia Malema has already participated in the South African Achievers and National Championships alongside her partner, Neo Masemola. The duo, based in Polokwane, has been dancing together for three years, mastering styles such as samba, cha-cha-cha, rumba, peso doble, and jive.

Malema's passion for dance ignited from watching 'Strictly Come Dancing', while Masemola drew inspiration from 'So You Think You Can Dance'.

"It was so fascinating that I wanted to be part of the society full of sparking passion and creativity, inspiring new generations of dancers and most importantly building a community and connection through dancing," Masemola said.

Malema highlighted the challenge of training her muscles to adapt to complex movements.

"Sometimes you might make a mistake while dancing, but you need to smile, continue, and act like it was part of the routine. To improve hip movement, mastering leg basics is essential; if they're not correct, the hips won't move properly."

Masemola aspires to share a stage with his current coach, Obed Mofoleng, while Malema admires Gabriele Goffredo for his musicality and movement. Malema aims to teach others about the beauty of dance, whereas Masemola's goal is to perform internationally, showcasing the diverse skills they've acquired.

Offering advice to aspiring dancers, Malema said: "Practice makes perfect, so you need to practice as much as you can to adapt quickly to choreography. Never lose hope for what you love most because you're doing it for yourself, not others. Keep your head high."

More screenings to be hosted by Made inLimpopo Film Hub

Baatseba Nchabeleng

The Made inLimpopo Film Hub is excited to announce that it will be hosting more screenings this year, with the first film scheduled for April.

The hub organises a monthly symposium that provides local filmmakers with a platform to showcase their work and gives local actors the exposure they deserve. These events also offer opportunities for emerging filmmakers to network and collaborate with experienced professionals.

Thabo Tlomatsana, CEO of Made inLimpopo Film Hub, said Limpopo needs more films on this scale to contribute positively to the provincial economy and boost tourism.

"After the screening, we will have a panel discussion about the film and how the government can empower experienced filmmakers looking to invest in and grow our local industry."

She added that the screening is intended not only to raise the standard of locally produced films but also to provide greater exposure for local acting talent.

Focusing on local talent, the hub will showcase the film 'The Bad Bishop', filmed in the province, and written by Shumela Mapholi and directed by Joseph Muthaphuli.

The film, which features local actors in the lead roles and 100% local extras, was designed to entertain and educate audiences about modern church entrepreneurs and the importance of being cautious about whom to trust.

'The Bad Bishop' has already been featured in cinemas across the country and internationally, and its production created approximately 200 jobs.

The film will be screened on April 12 at the Library Gardens Auditorium.

For more information about the screening or to discuss collaboration opportunities, please contact the hub at 062 205 4250.